

Assistant Accountant Apprenticeship



**Flexible apprenticeship programmes
for employers**

Assistant Accountant Apprenticeship

Making the right investment in staff training is key for any successful organisation. As well as improving your team's skills and knowledge, apprenticeships are also proven to increase performance and job satisfaction – ensuring core staff stay with you for longer.

West Met Skills offers an Assistant Accountant Apprenticeship, which is one of the most popular apprenticeship routes in the UK. As part of the apprenticeship programme, students will study the internationally recognised AAT Advanced Diploma (Level 3) qualification. The apprenticeship will be delivered through our Online and On Campus model, which is an effective way to develop your team, with minimal disruption to your business.

Levy-paying employers can access levy funds to pay for this programme.

Units of study

The Advanced Diploma in Accounting qualification is at Level 3 – equivalent to A Levels – and will equip your team members with skills that can be directly applied within your organisation. Course modules include:

- **Advanced bookkeeping**
- **Final accounts preparation**
- **Management accounting: costing**
- **Indirect tax**
- **Ethics for accountants**
- **Spreadsheets for accounting**



Our next apprenticeship programme starts soon – get in touch to find out more.

Flexible learning to suit your business

Our courses are delivered through our Online and On Campus approach.

Online lessons can be accessed any time, using a mobile, tablet or desktop, meaning students can fit their study around work and home commitments. This learning is supported through face-to-face classes at West Met Skills, for one day every fortnight. An experienced tutor will lead group exercises and classroom-based teaching to embed learning.

This flexible approach to training empowers students, minimises disruption to employers, and delivers tangible results in the workplace.



Apprenticeships & Employer Services
from Harrow College & Uxbridge College



West Met Skills is working in partnership with Mindful Education to deliver flexible Online and On Campus apprenticeships. Mindful Education's award-winning courses provide students with an innovative, media-rich learning experience which is setting new standards in the digital delivery of education.




For more information

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